



Rules, Regulations and Guidelines of Shining Souls Sports Club

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1. Name

The name of the club is "Shining Souls Sports Club" hereinafter referred to as 'the Club' or 'Club'. The Sports Club "Shining Souls Sports Club" is the part of the Project of the registered national social welfare charity Trust - "Shining Souls".

1.1. Address of "Shining Souls Sports Club":

The present address of the Club shall be is Village Machwa, Distt. Gopalganj, Bihar, the address may be relocated to any other convenient location, subject to the approval of the General Body.

2. Definitions

2.1.1 About the "Shining Souls Sports Club"

"Shining Souls Sports Club" is the part of the Project of the registered national social welfare charity Trust - "Shining Souls" to promote sports, games, sportsmen and run, undertake, managed concerned activities for promotion of sports and for the welfare of the sportspersons who wish to do participate in sports and games including the youth and students.

2.1.2 The "Shining Souls Sports Club" is the Project that is formed by the registered "Shining Souls" Trust with the applicable legal resolution passed under the provisions of the Trust Deed/Memorandum for Social welfare purpose to promote Sports and Games that is with mission to develop health and spirit of nationality among youth and students.

2.1.3 That The Project of promotion health with Sports and Games with "Shining Souls Sports Club" is implemented by the Sports and Games activities, programmes, competitions and other applicable events and parameters.

2.1.4. The "Shining Souls Sports Club" is formed to implement the programme and the health project to develop the sportsmanship among students and youth, develop national spirit among students and youth and for the health improvements through sports and games activities, events and programmes.

2.1.5 As the "Shining Souls Sports Club" is the Body of the Patrons, Supporters, Participants and Beneficiaries who wish to support and participate in the health and sports promotion related project as Supporters, as Members as Beneficiaries and others social activists who wish to promote sports and games for social welfare purpose.

2.1.6 That the legal authorised Governing authorise organisation is "Shining Souls" of this "Shining Souls Sports Club" that will operate all kind of legal and applicable process in case of any support including financial and infrastructural support is required to promote the Project and the Sports Club "Shining Souls Sports Club".

The Trust "Shining Souls" shall be proceed, of behalf of the authorised Project operationa Organisation, in case of any kind of required process as legal entity to proceed all kind of requirements including requirements of Government bodies/ Government Authorities, Government Ministries, State Government and Centre Government.

2.1.7 If the Government grant and support and other kind of grant and support from all kind of support agencies, funding/grant agencies, Corporate funding under Corporate Social Responsibilities (CSR), Sports Authority of India, and for any kind of grant/support the registered



Trust as social welfare organisation including promotion of Sports and Games, shall proceed for the taking grant and distributing grants and infrastructure for/to the "Shining Souls Sports Club".

2.1.8 The grants and support taken by the "Shining Souls" Trust for the Project "Shining Souls Sports Club" shall be used for the project in certain applicable parameters and guidelines of the Government authority/body/ministry/department or Sports Authority of India.

2.1.9 The Rules and Guidelines for the project and the Sports Club "Shining Souls Sports Club" shall be apply as per the eligibility criteria and applicability parameters of Government, Ministries, Departments, Government Authorities including Sports Authority of India and other support authorities.

That "Shining Souls Sports Club" follow the Rules and Guidelines of Government, Ministries, Departments, Government Authorities including Sports Authority of India and other support authorities.

2.2. In these Rules and Guidelines:

- "Sports Club" means the "Shining Souls Sports Club" and the sporting section of the Club;
- "Club" means the "Shining Souls Sports Club" and the sporting section of the Club;
- "Board" means the Board of Directors of the Club, comprising the Designatories Office Bearers and ordinary board members;
- "Board member" means the members of the board including Office Bearers and ordinary board members;
- "Financial year" means the year commencing 1 January and ending 31 December;
- "General meeting" means both a special general meeting of members convened in accordance with rule of the annual general meeting of the Club;
- "Member" means a member of the Shining Souls Sports Club;
- "Ordinary board members" means members of the board who are not Office Bearers;
- "Office Bearers" means those members of the board who hold the positions as Designatory of the Board of Shining Souls Sports Club;
- "Participating club" means the Shining Souls Sports Club and other clubs as the board deems to be participating clubs from time to time.
- "Relevant documents" means records or other documents, however compiled, recorded or stored, that relate to the incorporation and management of the Club, including membership records, accounts, accounting records and documents relating to transactions, dealings, business or property of the Club;
- "Secretary" means the person appointed or engaged in accordance with rules.

3. Interpretation of Rules and Guidelines

3.1 Shining Souls Sports Club

3.1.1 "Shining Souls Sports Club" is unit, body and Sports Club managed and operated under the Trust "Shining Souls"

3.1.2 The Rules and Guidelines declared here are to operate and manage the Sports Club "Shining Souls Sports Club" for easy management and operation of the project and Sports Club "Shining Souls Sports Club".

The Rules and Guidelines are decided and included with the approval of the authorised legal governing entity of this Sports Club Project "Shining Souls".

3.1.3 In case of any issue or any decision matter where the Sports Club Governing Body or Authorised Body of "Shining Souls Sports Club" not finalise then the decision of the legal entity



Trust "Shining Souls" shall be apply. As this "Shining Souls Sports Club" is part of the Project of "Shining Souls" Trust and a Sport promotion unit and a Sports promotion body part of the Trust "Shining Souls" all the final decisions of the Trust "Shining Souls" shall be apply for the Sports Club "Shining Souls Sports Club" as per the registered Memorandum/Trust Deed of the Trust of "Shining Souls" and as per the Resolution of the Trust "Shining Souls".

3.2 Rules and Regulations Interpretation

3.2.1. In these rules and guidelines words of the singular shall, where the context so admits, imply the plural and vice versa.

3.2.2. In these rules words implying the masculine gender include the feminine gender and vice versa.

3.2.3. In these rules, a reference to a statute or a statutory provision shall be deemed to include any statute or statutory provision that amends, extends, consolidates or replaces the same or that has been amended, extended, consolidated or replaced by the same and any orders, regulations, instruments or other subordinate legislation made thereunder.

3.2.4. If any dispute occurs as to the interpretation of any of the rules or statement or guidelines of purposes of the Shining Souls Sports Club such dispute shall be referred to the board whose decision shall be binding on all members unless and until such decision is reversed or altered by a special resolution of the members.

4. Aims and Objectives of "Shining Souls Sports Club"

- To encourage, promote, sponsor, conduct and/or undertake any activity in Sports, Physical Education, Personality development, etc.
- To organize, co-operate, co-ordinate and hold concerts, competitions, programmes, symposiums, work-shops, seminars, conferences, etc. in achieving the above objectives.
- To prepare teams and sports persons, acquire necessary materials, premises, grounds, lands, buildings, etc.
- To create and maintain the necessary infrastructure to achieve the above objectives.
- To work for protection of the interest of players, promotion of the Game,
- To work with aims to provide all members with fair competition, access to high standard facilities and represent the interest of players to Government and other sporting organisations.
- To work as committed Sports Club for the development and promotion of the sport in the areas for students and youth.

Key target areas which may be appropriate for a national sporting organisation, are as follows:

Athlete development:

Talent identification programme for determining athlete potential, special coaching programme for talented athletes teams, support staff (like coaches and sports scientists) to enhance athlete performance, setting up. and maintenance of athlete performance data base, specialisation, commitments and obligations of athletes, selection policies and criteria, outfitting and equipment, financial support for athletes, international exposure, grievance redressal machinery for handling the Representations of athletes.



- **Coaching**
- **Participation**
- **Development of Branches of Club**
- **Tournament and Competitions**
- **Participation in International Tournaments**
- **Hosting of Major Events**
- **Professionalization of Management**
- **Financial Management**
- **Sports Promotion**
- **Facilities and equipment**
- **Special Projects**

Athlete development

The following programmes shall be included in the key result area -

Talent identification programme

Talent identification for determining athlete potential, special coaching programme for talented athletes teams, support staff (like coaches and sports scientists) to enhance athlete performance, setting up and maintenance of athlete performance data base, specialization, commitments and obligations of athletes, selection policies and criteria, outfitting and equipment, financial support for athletes, national and international exposure of athletes.

Coaching

To run and undertake Coaching management including the development of manuals and resources for coach education and development of specific programmes for specific target groups such as disabled, non specialised teachers in schools, parents etc.

Development of Branches of Club

Targets for development of Branches of Club dedicated to the sport need to be fixed especially areas where the sport is popular. Further State units have to be encouraged to start leagues tournaments for the clubs.

Tournament and Competitions

To Plan and organise block level, school level, College level, University level, district level, state level and national level tournaments and help the sports persons and their coaches to plan their training programme. To help at the state units to plan their state level and district level tournaments.

Participation in national and International Tournaments

To work to promote the students and youth to take participation in national and International Tournaments and sports events. To provide training to youth and student to help to prepare them in a organised manner.

Hosting of Events

Hosting of events shall be planned and implemented. It could be exposure for the players and financial benefit to the Sports Club or impact on popularisation of the game.

Professionalization of management

To work to develop professional skills to plan and implement programmes for development of



sports.

Financial Management

The Sports Club shall undertake Financial Management programmes for promotion of Sports and Games by setting and achieving sponsorship targets and revenue generation target.

Sports Promotion

To undertake the Sports Promotional Programmes, Projects and Events that the Government recognizes about the potential of organised sports. In this context, hosting and holding of national tournaments which are recognised by the concerned authorities would be applied and undertaken after recognition. To implement and undertake promotion of any sport would involve including publications, media strategies and competitions and others with the help of Government and Support agencies and Support Groups.

Facilities and equipment

The development plan may address the issue of facility management, maintenance and possible future facility development. Similarly the equipment needs of players may also be of importance.

Special Projects

This key result area may concentrate on specific projects for development in some specific region, publications, or fund raising activity.

5. Membership Eligibility:

The members of the Shining Souls Sports Club shall be:

- 5.1. Every person who at the adoption of these rules is a member of the Club.
- 5.2. Every person who on or after the adoption of these rules becomes a member of the Club.
- 5.3. No person shall become an honorary or temporary member of the Club or be exempted from the obligation to pay the regular subscription for membership of the Club except those possessing the qualifications defined in these rules and the admission or exemption is in accordance with these rules.
- 5.4. The secretary shall cause to be kept on the Club premises a register of the members setting forth in full the names and addresses of all members of the Club and the date of the latest payment by each member of his or her subscription.
- 5.5. Complete the age of 18 (eighteen) years;
- 5.6. Have special talents in any event of concerned sports or games
- 5.7. Have excelled in any event of sports or games at the interschool level or intercollegiate level or Club level.
- 5.8. Can be recommended by the school or college or Club in which he/she is studying at the relevant time, certifying his/her good character, excellence in any particular sport or game at interschool/ intercollegiate club level.
- 5.9. Not have involved in any criminal activity.

6. Categories of Members

6.1. Shining Souls Sports Club Members



Any member of a Shining Souls Sports Club who is over the age of 18 is eligible to be a Shining Souls Sports Club member.

6.2. Honorary Life Members

6.2.1. The board may resolve to recommend for honorary life membership any member who has been a member of one Shining Souls Sports Club or participating club for a minimum period of 10 consecutive years and who has rendered outstanding service to the Club.

6.2.2. Honorary life membership of any person may be revoked by a majority of members present and voting at a general meeting of the Club.

6.3. Participating Club Member

Any member of a participating club who is over the age of 18 is eligible to be a participating member.

6.4. Sporting Section Members

Any person who is registered with a sporting section, or is a member of a sporting section and is over the age of 18 years shall be a sporting section member.

6.5. Junior Members

6.5.1. The following persons are eligible to be a junior member of the Club:

- Any member of a Shining Souls Sports Club who is under the age of 18 years;
- Any member of a participating club who is under the age of 18 years;
- Any person who is under the age of 18 years and is registered with a sporting section.

6.6. Corporate Members

6.6.1. Any organisation which carries on business may be elected as a corporate member.

6.6.2. The application for election as a corporate member shall be in writing on a form approved by the board from time to time and shall include the name of address of the corporate member's nominee/s who shall be persons over the age of 18 years who are representatives of the corporate member.

6.6.3. The application shall be delivered to the secretary together with the application fee, if any.

6.6.4. The application shall be referred to the board that shall consider the application at a board meeting and in its discretion decide whether or not to approve the application for corporate membership and the particular nominee/s of the corporate member.

6.6.5. If the board does not approve the application the secretary shall advise the applicant as soon as practicable.

6.6.6. The nominee/s of the corporate members who are approved by the board shall exercise the rights and privileges of the corporate member.

6.7. Social Members

6.7.1. Any person over the age of 18 years may apply to be a social member of the Club.

6.7.2. Application for social membership shall be in writing on a form approved by the board from time to time. The application is to be delivered to the secretary and once the appropriate fee, if any, is paid by the applicant to the Club, the applicant becomes a member subject to approval by the board.

6.7.3. The application for social membership is to be referred to the board for approval and the board shall consider the application at the next board meeting and determine whether or not to approve the applicant as a social member of the Club.

6.7.4. If the board does not approve the application, the secretary shall cause a refund of the fee, if any, paid by the applicant to be repaid to the applicant within seven days of such a decision.

6.8. Honorary Members

6.8.1. Any person who meets one or more of the following criteria shall be an honorary member for the day/s upon which he/she meets that criteria:

6.8.1.1. Any person who is competing in any match, tournament, game or training session organised



by the Club or a Shining Souls Sports Club or a participating club and taking place on the Club's or Shining Souls Sports Clubs' sporting facilities;

6.8.1.2. Any person who is an official or a supporter of any other club and who is attending the Club's or Shining Souls Sports Clubs' premises in connection with any match, tournament, game or training session;

6.8.1.3. Any person over the age of 18 years who is a member of any club which the board may from time to time determine as providing reciprocal rights and benefits;

6.8.1.4. Any persons or members of staff who are specifically approved by the board for honorary membership.

6.8.2. All honorary members must provide the club with their name and address in a form as required by the board from time to time.

6.8.3. Honorary members shall not be required to pay annual subscriptions.

6.8.4. The secretary shall keep appropriate records of the names and addresses of all honorary members. Such records shall specify the occasion or period in respect of which honorary membership is granted.

6.8.5. The board shall have the power to cancel the membership of any honorary member without notice and without assigning any cause therefore

7. Members' Privileges And Entitlements:

7.1. The following categories of members are full members:

- Shining Souls Sports Club members (ie members of the Kho-Kho Sports Club, Badminton Sports Club, Chess Sports Club and Athletics Sports Club.)

- Honorary life members Full members enjoy all the rights and privileges of membership including:

7.1.1. Use of the Club's facilities in accordance with these rules and the by-laws laid down by the board;

7.1.2. To be nominated as candidates for election to the board;

7.1.3. To vote in elections of the board members;

7.1.4. To propose or second the nomination of any other qualified member for election to the board;

7.1.5. To propose the application for membership by any person;

7.1.6. To attend and vote at all general meetings of the Club;

7.1.7. To introduce visitors to the facilities at the Club.

7.2. Participating club and sporting section members (who are not Kho-Kho Sports Club, Badminton Sports Club, Chess Sports Club and Athletics Sports Club. members) enjoy the same rights and privileges as full members except that they cannot propose nominations or be eligible to be nominated as candidates for election to the board.

7.3. The following categories of members are non-voting members:

- Honorary members

- Junior members

- Corporate members

- Social members

7.4. Non-voting members are entitled to use the Club's facilities in accordance with these rules and the by-laws laid down by the board from time to time and to introduce visitors to the facilities at the Club.

7.5. Non-voting members have no rights to:

7.5.1. vote in elections of the board;



- 7.5.2. to be nominated for election as board members and other officers of the Club;
- 7.5.3. propose or second the nomination of any other qualified member for election to the board;
- 7.5.4. propose the application for membership by any person
- 7.5.5. vote at all general meetings of the Club;

8. Application For New Membership

8.1. The board shall, from time to time, determine the application process for the following categories of membership,

- Shining Souls Sports Club membership
- Participating club membership
- Sporting section membership

8.2. For other categories of membership for the application process.

8.3. Until otherwise determined by the board, persons who are registered members of Shining Souls Sports Clubs, participating clubs, and sporting sections shall, upon payment of the relevant subscription to the Club be members in the corresponding category of membership:

9. Cessation of Membership

9.1. The membership of a Shining Souls Sports Club member, participating club member or sporting section member ceases upon cessation of the member's membership of the Shining Souls Sports Club, participating club or sporting section.

9.2. Any member may resign membership of the Club by notifying the secretary in writing prior to 31 Oct in the year that the member wishes to resign. If the written notice of resignation is not received prior time in the relevant year, the resigning member shall be liable to pay the annual subscription for the next ensuing financial year.

9.3. If a notice of resignation is stated to be effective prior to 1st January in any year, the resigning member shall not be entitled to any refund of fees or subscriptions paid.

9.4. Subject to rules of Club if a fee and/or subscription in respect of a member is unpaid within one month of it becoming due, the defaulting member shall cease to be a member.

9.5. A member ceases to be a member if he/she is expelled as a result of disciplinary action.

9.6. If a member ceases to be a member for any reason (including as a result of disciplinary action), the member shall remain liable to pay any subscription or fee due at the time that membership ceases and shall not be entitled to any refund of any subscription or fee paid in advance, unless otherwise determined by the board.

10. Rejoining

A member who has ceased to be a member and subsequently is reelected as a member, shall not be required to pay any entrance fee unless the entrance fee payable at the time of re-election is greater than the entrance fee paid by the member when he/she was originally elected, in which case the re-joining member shall be required to pay the difference between the two amounts, and such difference shall be a "fee" for the purposes of these rules.

11. Funds

The funds of the Club shall be derived from fees, annual subscriptions, donations, hospitality



operations and such other sources as the board determines.

12. Fees & Subscriptions

12.1. The Fees and Subscriptions aid to the Shining Souls Sports Club shall be counted and accepted as the donation for the Governing Body of Shining Souls Sports Club the Trust "Shining Souls". The fees received as Fees in Donation type (as cash, kind of cheque) from the members of Club shall be utilised for the purpose of the Project, that is to promote and develop games and sports facilities, infrastructure, events, programmes, activities, competitions and other sports; and for social welfare of the sportsmen who use to participate in the games and sports of the Shining Souls Sports Club Project.

12.2. The application, entrance fee and annual subscription for each category of membership shall be determined by the board from time to time, and the board shall be at liberty to determine that there shall be no application or entrance fee or annual subscription for any particular category of membership.

12.3. Each sporting section shall determine its relevant fees and subscriptions which shall be levied in addition to those levied by the Club and which fees and subscriptions shall be fees and subscriptions of the Club for the purposes of these rules unless otherwise provided.

12.4. The Club's annual subscriptions shall be due and payable in advance on 31 Jan in every year and each sporting section's annual subscriptions shall be due on the date set by the sporting section.

12.5. Subject to the following rule of Club if a member fails to pay the relevant fee and/or subscription within one month of it becoming due, the defaulting member shall cease to be a member and shall cease to be entitled to any of the privileges of membership.

12.6. The board may, at its discretion, grant extensions of time for payment of fees and/or subscriptions for all members or particular members, and may reinstate a member who has ceased to be a member by virtue of the applicable rules upon payment of outstanding fees and/or subscriptions without the requirement for the ceased member to reapply for membership.

12.7. The board may determine that all members or particular members may pay subscriptions and/or fees by installments and may determine to accept pro rata subscriptions from members who join after the beginning of the financial year.

13. Donations

The Club "Shining Souls Sports Club" may accept any donations in kind or in cash from anybody or any member of the public irrespective of the fact whether such body or the person is the member of the Club or taking benefit of the Club. Such donations may be accepted by the Managing Committee with or without any conditions imposed by the Donor, provided that in case of conditional donations, such conditions are approved in advance by the Managing Committee unanimously in a meeting and further approved by the General body. The donations shall be deposited and operated in the Bank account of the Trust "Shining Souls" for the project and the Sports Club "Shining Souls Sports Club" and it shall be used for the purpose and objectives of the "Shining Souls Sports Club.

call by any member shall be subject to applicable rules

14. Management

14.1. The affairs of the Club shall be managed by a board of directors consisting of: Kho-Kho Sports Club, Badminton Sports Club, Chess Sports Club and Athletics Sports Club representative directors and designatories as per the decisions of the Board of Directors of "Shining Souls Sports



Club".

14.2. Notwithstanding that the directors are nominated as representatives of a particular "Shining Souls Sports Club", while serving on the board the directors' duty is to the Shining Souls Sports Club which he/she represents.

14.3. The board may, subject to these rules and the relevant legislation of the legal entity Trust "Shining Souls", exercise all such powers and functions as may be exercised by the Club other than those powers and functions that are required by these rules to be exercised by the members of the Club in general meetings and limiting the foregoing:

14.3.1. The board shall be entitled from time to time to make regulations for the management of the club and the conduct of the members and guests, such regulations are to be communicated to the members in a manner determined by the board;

14.3.2. The board has the power to perform all such acts and things as appear to the board to be essential for the proper management of the business and affairs of the Club;

14.3.3. The board shall not, without the prior approval of the members in general meeting dispose of or demise any part of the real assets of the club. The governing entity organisation Trust "Shining Souls" shall be final authority in any kind of decision or any issue.

15. Term of Board Members

15.1. There shall be an annual election for the positions on the board which fall vacant and each person elected to fill such vacancies shall hold the position for a term of two years from his/her election date and shall be eligible for re-election.

15.2. Subject to these rules the term of each board member shall expire at the conclusion of the annual general meeting in the year of their retirement.

15.3. Retiring board members shall be eligible for re-election.

15.3 The Trust "Shining Souls" or any authorised body of Shining Souls or any authorised Managing Director or President as Authorised Signatory can decide the Members in case of any issue or for the welfare and promotion of "Shining Souls Sports Club" as this is the part of the Project and Social welfare Sports promotion project established by the Trust "Shining Souls".

16. Election of Board Members

16.1. Only full members (ie honorary life members and Kho-Kho Sports Club, Badminton Sports Club, Chess Sports Club and Athletics Sports Club members) are eligible to be nominated as candidates for election to the board and candidates must nominate to represent one Shining Souls Sports Club of which he/she is a member.

16.2. Nominations of candidates for election to the board:

16.2.1. shall specify which Shining Souls Sports Club the candidate is nominating to represent. The candidate must be a member of the club that he/she nominates to represent;

16.2.2. shall be made in writing on a form approved by the board from time to time;

16.2.3. shall contain the name and signature of a proposer and a seconder, neither of whom shall be the candidate and both of whom shall be members of the same Shining Souls Sports Club of which the candidate is a representative

16.2.4. shall be accompanied by the written consent of the candidate (which may be endorsed on the form of nomination) and who shall be a member of the Shining Souls Sports Club which the candidate is nominated to represent;

16.2.5. for such time as the Club holds a gaming licence, be accompanied by a completed form for



approval as an "associated individual" or any other form/s which may be required by law to be lodged in respect of a person associated with a licensed and/or gaming venue unless the candidate already meets the legal requirements of a person association with a such a venue;

16.2.6. shall be delivered to the secretary, together with the form/s referred to in this rule, not less than one month before the date fixed for the holding of the annual general meeting.

16.3. If the secretary finds that any nomination contains an anomaly or is not accompanied by the form/s required by the previous rule the secretary shall notify the person concerned of the anomaly and where it is practicable to do so, shall give the person concerned the opportunity of remedying the anomaly within a reasonable period, notwithstanding that the date for submission of nominations may have already passed but no later than 21 days before the annual general meeting.

16.4. Subject to rules of Club if insufficient nominations are received to fill all vacancies on the board, the candidates nominated shall be deemed to be elected and further nominations shall be received at the annual general meeting.

16.5. Subject to rules of Club if the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.

16.6. If the number of nominations exceeds the number of vacancies to be filled, a ballot shall be held in accordance with these rules.

16.7. In the event of a ballot being required the secretary shall cause a list of the persons nominated for election to the board to be displayed in a conspicuous place at the club's premises for a period of at least twenty one days prior to the annual general meeting in the year of the election.

16.8. In the event of a ballot being required the ballot shall be conducted as follows:

16.8.1. The board shall appoint a returning officer who is not a candidate or board member ("the returning officer");

16.8.2. Ballot papers containing the names of all the candidates and the Shining Souls Sports Club which they have nominated to represent shall be prepared by the secretary and made available to each member eligible to vote in elections;

16.8.3. The voting member shall complete the ballot paper and the completed ballot paper shall be returned to the secretary no later than the time during the annual general meeting when the returning officer counts the votes.

16.8.4. For the avoidance of doubt, while the candidate proposer and seconder must be members of the relevant Shining Souls Sports Club or be an honorary life member, all members of the Club who are eligible to vote shall vote for each board member, and not just for the board member/s who are to represent the Shining Souls Sports Club of which the candidate is a member.

16.8.5. the returning officer shall count the votes cast for each candidate and shall, despite any minor defects, attempt to give effect to each vote cast

16.9. Subject to rules of Club the candidates receiving the highest number of votes shall be elected.

16.10. In the event of two or more candidates receiving an equal number of votes for the same position, the returning officer shall decide the winner by lot.

16.11. Where an insufficient number of nominations has been received, the Chairman of the annual general meeting shall call for nominations from the floor of the annual general meeting and conduct a ballot in such appropriate manner as the board shall determine subject to the following rules of Club.

16.12. The Trust "Shining Souls" or any authorised body of Shining Souls or any authorised Managing Director or President as Authorised Signatory can decide the Members/Election/Eligibility to participate and eligibility to be designatories of the "Shining Souls Sports Club" in case of any issue or for the welfare and promotion of "Shining Souls Sports Club" as this is the part of the Project and Social welfare Sports promotion project established by the Trust



"Shining Souls". if the authorise body or authorised representative or Authorised Managing Director may think suitable to run and manage well to the "Shining Souls Sports Club".

17. Election of Office Bearers

17.1. As soon as practicable after the conclusion of the annual general meeting each year the board shall convene a meeting, the only business of which shall be the election of office bearers for the following year.

17.2. The Chair of the meeting referred to the concerned rule shall be determined by a vote of the board members present and in the event of there being a tie in the vote for Chair, the Chair shall be determined by lot between the board members who have tied.

17.3. The Chair shall call for nominations from the board members for the following office bearers:

- President
- Vice president
- Secretary
- Treasurer

17.4. The nominators and the nominees for office bearers must be current board members at the time of the meeting referred to in rule of Trust.

17.5. The ballot for election of the office bearers shall be conducted in such reasonable manner as the Chair shall determine subject to the concerned rules.

17.6. At any one time there shall be authorised office bearers can represent Shining Souls Sports Club.

17.7. Board members who are unable to be present at the meeting referred to in rules of Club shall be entitled to nominate another board member to be an office bearer and to be nominated to be an office bearer, and shall be entitled to register a vote for the election of office bearers by any reasonable means.

17.8. Subject to these rules, office bearers shall hold office until the conclusion of the annual general meeting following their election and shall be eligible for re-election.

17.9 The Trust "Shining Souls" can decide the Election Officer or Election Body for "Shining Souls Sports Club"

18. Casual Vacancies

18.1. For the purpose of these rules, a casual vacancy occurs in the position of a board member if:

18.1.1. the board member ceases to be a member of the Club;

18.1.2. the board member has his/her membership of the Club suspended;

18.1.3. the board member is absent from three consecutive meetings of the board without apology;

18.1.4. the board member resigns his/her position by notice in writing given to the secretary;

18.1.5. the board member is removed from the board in accordance with these rules by the members at a general meeting and the members do not appoint a replacement board member at that general meeting;

18.1.6. the board member is removed from the board in accordance (conflict of interest)

18.1.7. the board member's position is not filled at an election or subsequent ballot at the annual general meeting held in accordance these rules;

18.1.8. during any time that the Club holds a gaming venue operator's licence –

18.1.8.1. if, within three months of the board member's election or appointment, he/she fails to be approved by the board as an associated individual or to meet the legal requirements of persons associated with an organisation that holds a gaming venue operator's and/or game license, if



required;

18.1.8.2. if at any time during his/her term the board member becomes ineligible to be a person associated with any organisation that holds a gaming venue operator's license.

18.2. In the event of a casual vacancy occurring in the position of a board member the board may appoint a member of the Club who is eligible for election to the board and whose appointment does not offend against rules of Club to fill the vacancy and the member so appointed shall hold the position for the remainder of the term that the vacating board member would have served.

18.3. A member appointed in accordance with the previous rule shall be a member of the same Shining Souls Sports Club as the vacating member represented.

18.4. In the event of a casual vacancy occurring in the position of an office bearer the board may appoint a board member of the Club whose appointment does not offend against any rule to fill the vacancy and the member so appointed shall hold office until the conclusion of the next annual general meeting.

19. Removal of Board Member

19.1. The members in a general meeting may by resolution remove any board member before the expiration of his/her term and appoint another member in his/her stead to hold office until the expiration of the term of the first-mentioned member.

19.2. Any member appointed to the board in accordance with the previous rule shall be a member of the same Shining Souls Sports Club as the member who is removed in accordance with the previous rule.

19.3. In the event that a board member is removed in accordance with the rules, the removal of the board member is not invalidated by the fact that the members did not appoint another member to the board, and in the event that another member is not appointed to the board, a casual vacancy shall exist for the board position.

19.4. A board member to whom a resolution is directed may make representations in writing to the secretary, which shall not exceed a reasonable length, and the secretary shall ensure that a copy of the representations is sent to each member of the Club who is entitled to vote at general meetings and/or the board member may require that the representations are read to the members at the general meeting prior to the members voting on the resolution to remove the board member.

19.5 The Trust "Shining Souls" can decide the tenure and eligibility or to be continuation of any Board Member of "Shining Souls Sports Club".

20. Conflict of Interest

20.1. Subject to the following rules, the position of a board member shall become vacant if the board member has a material personal interest in a matter that relates to the affairs of the Club ("the interest"); and

20.1.1. the board member fails to declare the interest as soon as the board member becomes aware of the interest, or

20.1.2. the board member is aware of the interest and votes on an issue that relates to the interest at a board meeting or general meeting.

20.2. The position of a board member becomes vacant only when the board members who do not have the interest resolve that the board member's position should be vacated.

20.3 In case of any kind of Conflict of Interest the decision of The Trust "Shining Souls" or the authorised Body or Authorised representative or Authorised Manager Director or Authorised President of Trust "Shining Souls" shall be final for the "Shining Souls Sports Club".



21. Meetings of The Board

21.1. The board shall hold meetings on a periodic basis as often as necessary.

21.2. Board meetings may be convened in any way approved by the board, and attendance may be by telephone or conference call or such other reasonable means as agreed by the board.

21.3. Any two board members may require the secretary to convene a special meeting of the board, and the secretary shall on the requisition of two board members convene a special meeting of the board.

21.4. No business shall be transacted at any meeting unless each board member has been given reasonable notice of the meeting.

21.5. Any five board members shall constitute a quorum for the transaction of the business of a meeting of the board.

21.6. No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the Chairman shall adjourn the meeting to an appropriate time and place unless the meeting was a meeting requisitioned by a board member pursuant to applicable rules in which case it lapses.

21.7. In the event that a meeting is adjourned, each board member shall be notified of the place and time for the meeting.

21.8. At meetings of the board:

21.8.1. the president, or in his/her absence the vice-president, shall preside; or

21.8.2. if the president and the vice-president are absent, such one of the remaining board members as may be chosen by the members present shall preside.

21.9. Questions arising at a meeting of the board or of any Branch appointed by the board shall be determined on a show of hands or, if demanded by two members, by a poll taken in such manner as the person presiding at the meeting may determine. The person presiding over the meeting shall have a deliberative and casting vote.

21.10. Subject to the requirement for a quorum the board may act notwithstanding any vacancy on the board.

22. Validating Acts of The Board

22.1 All acts done by any meeting of the board or a Branch of the board or by any person acting as a board member shall, notwithstanding that it is afterwards discovered that there was some defect in the appointment of any such person or persons acting as aforesaid or that they or any of them were disqualified, be as valid as if any such person had been duly appointed and was qualified to be a board members.

22.2 In case of any kind of special requirement for the validation of acts, activities of the Board the decision of The Trust "Shining Souls" or the authorised Body or Authorised representative or Authorised Manager Director or Authorised President of Trust "Shining Souls" shall be final for the "Shining Souls Sports Club".

23. Indemnity



23.1. No board members or members of Branches shall be liable to the Club for any loss or expense not applicable to his/her own dishonesty or to the willful commission by him/her of an act known by him/her to be a breach of trust or breach of duty.

23.2. To the full extent allowed by the law, the board and each board member and each member of a Branch shall be indemnified by the Club from and against any liability, loss or damage caused to or incurred by the board, board member or member of a Branch by reason of the bona fide exercise by that person of any of the duties, powers or privileges conferred or imposed on him/her by these rules or any amendment thereof.

24. Secretary, Manager & Public Relation Officer

24.1. The board shall be empowered (but not obliged) to engage a manager on terms and conditions that the board considers appropriate and who shall be required to act diligently, honestly and faithfully in the best interests of the Club and carry out the directions of the board and who shall be the Club's Public Relation Officer for the purposes of the promotion of Sports and games.

24.2. Without limiting the previous, in particular the manager shall perform all the duties assigned to the secretary in these rules.

25. Branches and Branch Clubs of Shining Souls Sports Club

Branches of Sports Club shall be at Games sector level and at area based

25.1. The board may from time to time appoint any Branches consisting of persons who are members and may delegate to the Branches such of the powers or duties of the board as the board may determine.

25.2. The board may recall or revoke any appointment or delegation made.

25.3. The business of Branches shall be conducted in accordance with the direction of the board and Branches shall conform to any regulations that may be prescribed by the board.

25.4. All Branches shall report to the board and decisions of a Branch shall be subject to confirmation of the board except where the Branch has been given express power to act by the board.

25.5. The president shall be an ex-officio member of all Branches.

26. Sporting Sections

26.1. Initially the four Sports and Games Kho-Kho, Badminton, Chess and Athletics shall be the promoted. After resources and requirements the Sports and Games Categories can be included and excluded at any time.

The decision to include and exclude any kind of Game or Sport shall be of the Governing body the Trust "Shining Souls" for the Games and Sports of the "Shining Souls Sports Club".

26.2. The board shall be empowered to establish sporting sections to promote particular sports that the Club sponsors and to be responsible for the conduct of the particular sports.



- 26.3. Each sporting section shall be governed by its own rules, which rules shall be required to be approved by the board.
- 26.4. The operations of each sporting section shall be subject to the direction of the board, and in particular all financial dealings of the sporting sections shall be subject to direction of the board, including the collection and expenditure of funds and the conduct of bank accounts.
- 26.5. Without in any way limiting the meaning of concerned rules sporting sections are not separate entities from the Club and shall not register separately for incorporation or GST and shall not own any property in their own right.
- 26.6. All sporting sections shall report to the board and decisions of a sporting section shall be subject to confirmation by the board except where the sporting section has been given express power to act by the board or by these rules.
- 26.7. Sporting sections shall be entitled to discipline members by withdrawing members' rights to participate in the particular sport providing that the sporting section affords the member to be disciplined procedural fairness and the sporting section complies with its own rules governing the discipline of members.
- 26.8. Membership of a sporting section shall be conferred in accordance with the rules of the particular sporting section and members of the sporting sections shall be sporting section members.
- 26.9. Sporting section members shall be entitled to apply for and be accepted as members in any other category of membership for which they qualify concurrently with sporting section membership.

27. Disciplining Members

- 27.1. If the manager (or his/her delegate) considers that a member has refused or neglected to comply with these club rules or been guilty of conduct unbecoming of a member or prejudicial to the interests of the Club the manager may determine the member should be barred from attending at the Club premises for a period of not more than seven days and the manager shall provide the "information" to the board in accordance with the following rule.
- 27.2. If the board or a board member receives information, in writing, orally or otherwise (the "information"), alleging that a member:
- 27.2.1. has refused or neglected to comply with these rules; or
- 27.2.2. has been guilty of conduct unbecoming of a member or prejudicial to the interests of the Club; the board shall convene a disciplinary Branch meeting to consider the information
- 27.3. Members of the disciplinary Branch shall not be members of the board and shall be independent of the persons involved in the information.
- 27.4. If after considering the information the disciplinary Branch decides that the information requires further consideration, the disciplinary Branch shall consider the information at a meeting of the disciplinary Branch with the prospect of sanctioning the member.
- 27.5. If the disciplinary Branch decides that the information requires further consideration and convenes a meeting, the disciplinary Branch shall:
- 27.5.1. give the member notice that the disciplinary Branch intends to consider the information at a disciplinary Branch meeting with the prospect of sanctioning the member;
- 27.5.2. convene the disciplinary Branch meeting no sooner than seven days after the member has been served.
- 27.6. The notice referred to member notice shall:
- 27.6.1. advise the member that the disciplinary Branch will consider the information;
- 27.6.2. contain a copy or a précis of the information;
- 27.6.3. state the date, place and time of that meeting;



- 27.6.4. state that the member may:
- 27.6.4.1. attend that meeting with or without representative/s and address the disciplinary Branch and/or
- 27.6.4.2. give to the disciplinary Branch before the date of that meeting a written statement;
- 27.6.5. contain a copy of the discipline procedure set out in this rule.
- 27.7. At the meeting of the disciplinary Branch held, the disciplinary Branch shall:
- 27.7.1. give to the member an opportunity to be heard on the substance of the information and the sanction to be imposed on the member;
- 27.7.2. give due consideration to the member's written or verbal representations;
- 27.7.3. by resolution determine whether the member should be sanctioned and if so decide to;
- 27.7.3.1. expel the member from the Club;
- 27.7.3.2. suspend the member from membership of the Club for a specified period; or
- 27.7.3.3. impose any appropriate requirement or restriction on the member.
- 27.8. If the disciplinary Branch resolves to impose a sanction on the member, the disciplinary Branch shall as soon as possible after the meeting give notice to the member:
- 27.8.1. stating the resolution of the disciplinary Branch;
- 27.8.2. that the member may, not later than 7 days after receipt of the notice, give the secretary a notice to the effect that he/she wishes to appeal to the board against the resolution;
- 27.8.3. that if he/she chooses to appeal the resolution he/she may:
- 27.8.3.1. attend the appeal meeting at which the appeal will be heard; or
- 27.8.3.2. give to the board before the date of that meeting a written statement seeking revocation/alteration of the resolution and the grounds for the revocation/alteration.
- 27.9. Where the secretary receives notice the secretary shall notify the board and the board shall convene a board meeting to be held within fourteen days after the date on which the secretary received the notice.
- 27.10. The sanction imposed shall be effective during the period between the disciplinary subcommittee resolution and the board meeting to consider the appeal.
- 27.11. At the board meeting convened:
- 27.11.1. no business other than the question of the appeal shall be transacted;
- 27.11.2. the board may consider the details of the grounds for the resolution and the reasons for the passing of the resolution;
- 27.11.3. the member shall be given an opportunity to be heard, or in the absence of the member the board shall read to the appeal meeting any written statement submitted prior to the meeting by the member; and
- 27.11.4. the board members present shall vote on the question whether the resolution should be confirmed or revoked.
- 27.11.5. the rules of natural justice will be applied (and in particular any board member who has a conflict of interest shall not attend the meeting).
- 27.12. If at the board meeting:
- 27.12.1. the board members confirm of the resolution, the resolution is confirmed;
- 27.12.2. in any other case, the resolution is revoked.
- 27.13. In the event that the board members vote at the board meeting to revoke the resolution of the disciplinary Branch, the board members may resolve that the member has refused or neglected to comply with these rules or has been guilty of conduct unbecoming of a member or prejudicial to the interests of the Club and substitute an appropriate sanction in place of the sanction determined by the disciplinary Branch.
- 27.14. Throughout the disciplinary procedure the board shall observe the principles of natural justice and shall deal fairly with the member.



28. Disputes And Mediation

28.1. The grievance procedure set out in this rule applies to disputes under these rules between:

28.1.1. a member and another member; or

28.1.2. a member and the Club.

28.2. The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within fourteen days after the dispute comes to the attention of all of the parties.

28.3. If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within ten days, hold a meeting in the presence of a mediator.

28.4. The mediator must be:

28.4.1. a person chosen by agreement between the parties; or

28.4.2. in the absence of agreement:

28.4.2.1. in the case of a dispute between a member and another member, a person appointed by the board; or Clubs VIC fails to appoint a mediator, the Dispute Settlement Centre of Victoria (Department of Justice).

28.5. A member of the Club can be a mediator.

28.6. The mediator cannot be a member who is a party to the dispute.

28.7. The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.

28.8. The mediator, in conducting the mediation, must:

28.8.1. give the parties to the mediation process every opportunity to be heard;

28.8.2. allow due consideration by all parties of any written statement submitted by any party; and

28.8.3. ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.

28.9. The mediator must not determine the dispute.

28.10 If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute at law.

28.11 In case of any kind of dispute the decision of the Trust "Shining Souls" or any authorised body of Shining Souls or any authorised Managing Director or President as Authorised Signatory shall be final.

29. Annual General Meetings

29.1. There shall be an annual general meeting held not later than five months after the end of the financial year on such day and at such place as the board determines.

29.2. The annual general meeting shall be specified as such in the notice convening it.

29.3. The ordinary business of the annual general meeting shall be:

29.3.1. to confirm the minutes of the last preceding annual general meeting and of any general meeting held since that meeting;

29.3.2. to receive from the board reports upon the transactions of the Club during the last preceding financial year;

29.3.3. to declare the outcome of the election, and conduct a ballot if required for members of the board in accordance with these rules; and

29.3.4. to receive and consider the financial statement submitted by the Club in accordance the relevant legislation.

29.4. The annual general meeting may transact special business of which notice is given in accordance with these rules.

29.5. The annual general meeting shall be in addition to any other general meetings that may be



held in the same year.

30. Special General Meetings

30.1. All general meetings other than the annual general meeting shall be called special general meetings.

30.2. The board may, whenever it thinks fit, convene a special general meeting.

30.3. If, but for this sub-rule, more than 18 months would elapse between annual general meetings, the board must convene a special general meeting before the expiration of that period.

30.4. One hundred members who are entitled to vote at meetings, convene a special general meeting of the Club.

30.5. The requisition for a special general meeting shall state the business of the meeting and shall contain the name and the signature of the members making the requisition and be delivered to the secretary and may consist of several documents in a like form, each signed by one or more of the members making the requisition.

30.6. If the board does not cause a special general meeting to be held within six weeks after the date on which the requisition is delivered to the secretary, the members making the requisition, or any of them, may convene a special general meeting to be held not later than three months after the date on which the requisition is delivered.

30.7. A special general meeting convened by members in pursuance of these rules shall be convened in the same manner as nearly as possible as general meetings convened by the board and all reasonable expenses incurred in convening the meeting shall be refunded by the Club to the persons incurring the expenses.

31. Notice of Meetings

31.1. In the case of annual general meetings the secretary must provide a preliminary notice. The preliminary notice is in addition to the notice.

31.2. The secretary shall at least forty five days prior to the date fixed for the annual general meeting in each year issue a preliminary notice advising members of:

31.2.1. the place date and time of the annual general meeting;

31.2.2. the number of board members to be elected at the annual general meeting and how to nominate for election as a board member;

31.2.3. the requirement to lodge notice of special business with the secretary at least twenty eight days prior to the date fixed for the annual general meeting.

31.2.4. The preliminary notice referred to in this rule shall be by way of newsletter or notice posted on the notice board or such other manner as the board determines.

31.3. In the case of both annual general meetings and special general meetings the secretary shall, at least twenty one days before the date fixed for holding a general meeting, cause a notice of the meeting to be posted on the notice board in the Club house and may serve on all members eligible to vote.

31.4. The notice of general meeting shall state the place, date and time of the meeting and the nature of the business to be transacted at the meeting.

31.5. No business other than that set out in the notice convening the meeting shall be transacted at the meeting.

31.6. A member desiring to bring any business before a meeting may give notice of that business in writing to the secretary at least twenty eight days prior to the meeting, and the secretary shall include that business in the notice calling the next general meeting after the receipt of the notice.



32. Proceedings At Meetings

32.1. All business that is transacted at a special general meeting and all business that is transacted at the annual general meeting, with the exception of that specially referred to in these rules as being the ordinary business of the annual general meeting, shall be deemed to be special business.

32.2. No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time when the meeting is considering that item.

32.3. Twenty members personally present (being members entitled under these rules to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.

32.4. If within half an hour after the appointed time for the commencement of a general meeting, a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved and in any other case shall stand adjourned to the same day in the next week at the same time and at the same place – unless another place or time is specified by the Chairman at the time of the adjournment and by written notice to members given before the day to which the meeting is adjourned – and if at the adjourned meeting the quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being not less than ten) shall be a quorum.

32.5. The president, or in his absence, the vice-president, shall preside as Chairman at each general meeting of the Club.

32.6. If the president and the vice-president are absent from a general meeting, the members present shall elect one of their number to preside as Chairman at the meeting.

32.7. The Chairman of a general meeting at which a quorum is present may, with the consent of the meeting, adjourn the meeting to a time and place agreed by the meeting, but no business shall be transacted at an adjourned meeting other than business left unfinished at the meeting at which the adjournment took place.

32.8. Where a meeting is adjourned for fourteen days or more, a notice of the adjourned meeting shall be given as in the case of the general meeting.

32.9. Except as provided in concerned rules, or when the time and place for the adjourned meeting is not agreed upon at the meeting, it is not necessary to give notice of an adjournment or of the business to be transacted at an adjourned meeting.

32.10. A question arising at a general meeting of the Club shall be determined on a show of hands and unless before or on the declaration of the show of hands a poll is demanded, a declaration by the Chairman that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, and an entry to that effect in the minute book of the Club is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

32.11. Upon any question arising at a general meeting of the Club, each member in attendance or his/her proxy has one vote only, except in the event of an equality of votes when the Chairman shall have a second or casting vote.

32.12. All votes shall be given personally or by proxy.

32.13. If at a meeting a poll on any question is demanded by not less than two members, it shall be taken at that meeting, in such manner as the Chairman may direct and the resolution of the poll shall be deemed to be a resolution of the meeting on that question.

32.14. A poll that is demanded on the election of a Chairman or on a question of an adjournment shall be taken forthwith and a poll that is demanded on any other question shall be taken at such time before the close of the meeting as the Chairman may direct.



32.15. If a member in attendance at a general meeting either personally or by proxy abstains from voting on a resolution, his/her vote will not be included in the calculation of whether the required majority was in favour of the resolution.

32.16. A member is not entitled to vote at any general meeting unless all subscriptions and fees due and payable to the club have been paid.

33. Allowances And Remuneration

33.1. No board member, member, employee or agent of the club may receive any payment of any amount by way of commission or allowance from the club's receipts.

33.2. No board member shall be paid any remuneration or commission for his services to the Club, but the board shall have the power to grant an honorarium to a board member of such amount as it deems appropriate.

33.3. No member shall receive any dividend or profit whatsoever from the Club other than remuneration for services or product provided, or honorarium for work done as approved by the board in accordance with these rules, or salary or wages paid to employees.

34. Alteration of Rules And Statement of Purposes

34.1. No alteration or addition to these rules and statement of purposes shall be made except by means of a special resolution at a general meeting where twenty one days notice of the intention to propose the resolution has been forwarded to each member entitled to vote at that meeting.

34.2. The resolution of the special general meeting shall be passed by a majority of three quarters of the members present and entitled to vote.

34.3. An alteration of the statement of purposes or the rules does not take effect unless and until it is approved by the relevant authority.

34.4. The changes and amendment in the Rules and Regulations of "Shining Souls Sports Club" can be/shall be made and shall be finalise by the Trust "Shining Souls" or any authorised body of Shining Souls.

35. Notices

35.1. Unless otherwise provided in these rules, a notice may be served by or on behalf of the Club upon any member either personally or by sending it by post to the member at his address shown in the register of members.

35.2. Where a document is properly addressed, pre-paid and posted to a person as a letter, the document shall, unless the contrary is proved, be deemed to have been given to the person at the time at which the letter would have been delivered in the ordinary course of post.

36. Winding Up Or Cancellation of the any Body or any Branch of Club

36.1. The members at a general meeting may, by special majority of the members present, pass a resolution for the dissolution of the any Body or any Branch of the Club.

36.2. Such resolution shall have no effect unless:

36.2.1. the resolution is confirmed at a special general meeting held not less than one month after the meeting;

36.2.2. not less than one-half of the members of the Club entitled to vote are present and voting at



the special general meeting; and

36.2.3. not less than three-quarters of those present and voting at the special general meeting vote in favour of the resolution.

36.3. If the conditions set out are met, the board shall proceed to realise the assets of the any Body or any Branch of the Club and after the discharge of all liabilities shall proceed to allocate all assets to the Trust "Shining Souls" and after completion of distribution the any Body or any Branch of the Club shall be dissolved.

36.4 To dissolve the Project and main Sports Club "Shining Souls Sports Club" the decision of the Trust "Shining Souls" shall be final.

37. Custody of Records

37.1. Except as otherwise provided in these Rules, the secretary shall keep in his/her custody or under his/her control (where practicable on the Club's premises), all books, documents and securities of the Club.

37.2. All relevant documents shall be available upon written request to the board for inspection by members for purposes related to the good conduct of the Club, which purposes are set out in the request.

37.3. The board shall determine whether the request made by the member is for a purpose related to the good conduct of the club and may refuse a member access to any relevant documents if it deems that the request is not, in the opinion of the board, related to the good conduct of the Club.

37.4. At the expiration of his/her term or earlier if directed to do so by the board, any board member shall return to the Club any property belonging to the Club , including but not limited to any documents, records, financials, equipment, memorabilia keys, computers.

37.5 All the expected records and copies of the records of the Sports Club "Shining Souls Sports Club" must be submitted to the Trust "Shining Souls" as the Sports Club "Shining Souls Sports Club" is part of the Project of the Trust "Shining Souls".

38. Common Seal

38.1 The common seal of the Club "Shining Souls Sports Club" shall be prepared and provided by the Trust "Shining Souls" as it is part of the Project of the Trust "Shining Souls".

38.2. The common seal of the Club shall be kept in the custody of the secretary of "Shining Souls Sports Club".

38.3. The common seal shall not be affixed to any instrument except by the authority of the board and the affixing of the common seal shall be attested by the signatures of two board members of the Club, in case if it is required.

39. Transitional Provisions

39.1. Immediately after the adoption of these rules the board will allocate members to appropriate categories.

39.2. Immediately after the adoption of these rules the board shall consist of the board members who were board members at the time of adoption of these rules and each board member shall continue as a board member for the term set out in the following concerned rules.

39.3. Subject to rules, at the conclusion of the 2009 annual general meeting Kho-Kho Sports Club,



Badminton Sports Club, Chess Sports Club and Athletics Sports Club representative board members shall retire and Kho-Kho Sports Club, Badminton Sports Club, Chess Sports Club and Athletics Sports Club representative board members shall retire, and there shall be an election for their positions.

39.4. At the conclusion of the annual general body meeting the board members who were board members immediately after the adoption of these rules, and who did not retire, will retire, and there shall be an election for their positions in accordance with applicable concerned rules.

39.5. The board shall determine which representatives of each club including Kho-Kho Sports Club, Badminton Sports Club, Chess Sports Club and Athletics Sports Club shall retire.